# Strategic Information Management: Issues

#### David Bearman & Jennifer Trant

Archives & Museum Informatics dbear@archimuse.com jtrant@archimuse.com

Workshop at the MCN Annual Conference
Philadelphia PA October 27, 1999

www.archimuse.com

#### **A Framework**

- Missions/Goals/Strategies/Tactics
- Creating/Using/Maintaining Digital Assets
  - Authentic
  - Usable
  - Sustainable
- People/Systems/Environments

## If you don't know where you are going, all roads...

- Mission
- Goals
- Strategies
  - Assessments of Forces to Leverage
  - Cumulative and Interaction Effects
- Tactics

www.archimuse.com

## **Information Management**

- In the end, its about data
  - where
  - how recorded
  - to whom accessible
  - · for what purposes usable
  - under what conditions
  - adding what value

#### **Strategies**

- In the end, its about leverage
  - of what resources
  - with whose funds
  - in combination with what else
  - · to whose benefit
  - against what alternatives
  - based on which assumptions about the future?

www.archimuse.com

#### **Creating Digital Heritage**

What are the Issues?

- Creating Representations
- Creating Facts
- Creating Trust

### **Creating Representations**

- Purposes?
- Audiences?
- Perspectives?

www.archimuse.com

#### **Creating Facts**

- About Attribution ...
  - What is Truth? Opinion? Authority?
- Abut Sources ...
  - Who owns story? Who may tell the story?
- About Acknowledgement ...
  - identifiable author vs. "voice" of authority

#### **Creating Trust**

## Cultural institutions must mediate between the virtual and the real

- How does the virtual represent the real?
   Is it a substitute? Does it augment reality?
- When can the virtual be more 'complete' How faithful must it be to a particular thing?

www.archimuse.com

#### **Using Digital Heritage**

#### What are the Issues?

- Usable rights
- Usable data
- Accessibility
- Usable interfaces
- Socialiable digital experiences

#### **Usable Rights**

- Multimedia has many components
- Obtaining rights
  - Identifying holders
  - Gaining permission at outset
  - Obtaining explicit grants
- Controlling our Rights
  - Administrative efficiency
  - Using rights to support programs

www.archimuse.com

#### **Usable Data**

- Architectures
  - Standards
  - Persistent internal structure
- Data Objects
  - Granularity
- Content & Values
  - Internal consistency & external links

#### **Enabling Access**

- Technological Barriers
  - State-of-art or common denominator?
- Logical Structures
  - Strategies for "chunking" content
  - Flexible for multiple delivery methods
- Interoperable
  - For institution as well as end-user

www.archimuse.com

#### **Usable Interfaces**

- Consistent and clear
- Accommodating to disability
- Functional
- User aware
- Reflecting institutional values

#### **Sociable Experiences**

- Interaction and communication
  - with the system
  - with the museum
  - with other users
- Solitary or Group
  - Making the tasks multi-person
- Active Users
  - involved in creating & sharing content
  - personalize environments

www.archimuse.com

### **Managing Digital Heritage**

#### What are the Issues?

- Building Digital Programs
- Staffing
- Cost and Long-term Support
- Scalability
- Future Digital Environments
- Preservation

#### **Digital Heritage Programs**

- Parallel or independent activities
  - Content interdependency
  - Functional interdependency
  - Clientele
- Owned, Partnered and Licensed
  - modes of delivery and support
- Environments for Learning/Doing
  - neither push nor pull

www.archimuse.com

## **Managing Staff**

- Institutionalizing support
  - initial enthusiasts and "techies"
  - -existing departments vs. new media group
- Planned vs. Opportunistic Growth
- Evaluation and Skill Building
  - external review User Response

#### **Managing Costs & Support**

- Achieving Organizational Synergies
  - Building functions into daily activities
  - Integrated information collection
  - Publishing dynamic views
- Technology Obsolescence
  - Designing for continuous renovation
- Cost Recovery
  - Who, and how, to charge
  - Collaborations & Partnerships

www.archimuse.com

### **Managing Scale**

- Pilots and Prototypes
- Projects and Programs
- Models and Mechanisms
- Generalizability
- Minimizing marginal costs
- Cross-domain interoperability

#### **Managing the Future**

- Demand for re-usable assets
- Ubiquitous, low-cost, embedded computing
- New delivery modes
- Widely available software tools
- Long-term economic viabilty
- Competition for attention

www.archimuse.com

#### **Managing Preservation**

- · Cultural products as creations
- Digital ephemera or archives?
- Preserving or documenting functionality?
- Who preserves what?

#### **Realizing Strategies**

- Begin articulating policy, involve
  - People
  - Systems
- Create Effective Environments for
  - Organizations
  - Technologies

www.archimuse.com

#### Policy at all levels

- In Policy & Procedures
- In Strategy & Plans
- In Systems & Data Architecture
- In Staff & Client Development
- On the floor & in cyberspace
- Ongoing evaluation & adjustment